**Wings Over Water Osprey Program Assistant**

**Job Summary:** The Montana Natural History Center and Erick Greene’s lab at UM are hiring an intern to join the team of the Wings Over Water Osprey education program. In the WOW program, we connect middle-school teachers and students to STEM experts in the lab and in the field. The WOW program strengthens STEM teaching and learning for students across Montana. We are seeking hard-working and enthusiastic individuals who are passionate about biology and environmental education.

The intern will join our team of MNHC staff and STEM experts, and will assist with all aspects of the WOW program. The team will connect with classrooms remotely, assist teachers with delivering the WOW curriculum in the classroom, coordinate visits from STEM experts, and lead class field trips to Osprey nests. The team will also begin planning logistics for next year’s (2018-19) program, including recruiting new teachers, and planning the WOW summer institute at UM (June 2018). This is an excellent opportunity to connect with experts in several fields: STEM experts at UM, and naturalists and educators at the Montana Natural History Center.

**Employment dates:** Fall 2017 and Spring 2018 semesters, 24 weeks total. Start and end dates flexible.

**Work schedule:** Part-time, 5-10 hrs/week

**Compensation:** $10/hr. UM internship credit is also available. The position provides an excellent opportunity to work closely with UM faculty in biology and education, and connect with programs at the Montana Natural History Center. The intern will gain experience with STEM research and environmental education, and will learn how to organize and implement a research and outreach program.

**Specific job duties:**
- Support teachers and students throughout the school year and field questions
- Assist with coordinating STEM expert visits and field trips with classes in WOW program
- Help staff research, set up, and maintain a distance learning management system
- Assist with recruiting teachers and advertising for next year’s WOW program
- Assist with developing new curricula, which may involve analyzing field data and editing videos
- Research state/federal education standards and programs to improve the WOW program
- Research new sources of funding for our program and assist with grant preparation

**Qualifications:** Background in biology/wildlife or education. Must be comfortable working as a part of a diverse team, and taking and giving instructions. Strong organizational and communication skills, attention to detail, flexibility, dependability, responsibility, and a desire to have fun with our team at work and in the field!

**Application instructions:** Please email résumé, cover letter, and contact info for two references to Jenélle Dowling: jdowling@montananaturalist.org.

**Application deadline:** June 20, 2017. Application review will begin in early July 2017.